COORDINATOR FOR ELEMENTARY FAITH FORMATION
Saint John Vianney Roman Catholic Parish is seeking a part-time Coordinator for Elementary Faith Formation. We are a Catholic parish of 1,500 households, located in Janesville, Wisconsin in the Diocese of Madison. Under the leadership of the Director of Faith Formation, the individual will work as part of a team in the Faith Formation Office. The primary responsibility is to coordinate the Elementary Religious Education Program, especially the recruiting, training, and supporting of catechists to insure a quality program. Other responsibilities include preparing children for First Reconciliation and First Holy Communion, and facilitating our Vacation Bible School. The goal of our Parish Faith Formation Programs is to form disciples of Jesus Christ.

 Necessary qualities: Charism for the Catholic Faith, passion for children, and a mature personal spiritual life. Must be a person of prayer and a believing/practicing member of the Catholic Church, and have at least a BA in religious education, elementary or secondary education, or a related field. A degree in ministry or theology, and prior experience are a plus, but not required. This is a part-time, 20 hours per week, salaried position. Interested candidates should send their application, cover letter, and résumé via email to frpaul@sjv.org or by mail to Very Rev. Paul Ugo Arinze, St. John Vianney Parish, 1245 Clark Street, Janesville, WI 53545.

DIRECTOR OF HUMAN RESOURCES
ROMAN CATHOLIC DIOCESE OF MADISON
The Roman Catholic Diocese of Madison is seeking a Director of Human Resources to manage the overall human resource functions of the diocese, including benefit programs, medical, dental, vision, life, disability, long term care, flex spending accounts, expatriate plans, Medicare supplement, and 401(k) and legal compliance with all employment laws. This is a full-time, salaried position with benefits. In addition to possessing extensive knowledge of benefits management and labor laws, an applicant should be a practicing Catholic and active member of their parish. To apply, send resumes to Eric Schiedermayer, Diocese of Madison, 702 S. High Point Rd., Ste. 225, Madison WI, 53719.